SCHEDULING CHOICES FOR TUTORING

|  |  |  |
| --- | --- | --- |
| MONDAY/WEDNESDAY |  | TUESDAY/THURSDAY |
| 1:30PM–2:30PM  (WED only) |  |  |
| 2:30PM-3:30PM |  | 2:30PM-3:30PM |
| 3:30PM-4:30PM |  | 3:30PM-4:30PM |
| 4:30PM-5:30PM |  | 4:30PM-5:30PM |
| 5:30PM-6:30PM |  | 5:30PM-6:30PM |
| 6:30PM-7:30PM |  | 6:30PM-7:30PM  **(unavailable)** |

Please select your times from the MONDAY/WEDNESDAY column or from the TUESDAY/THURSDAY column. You will note that on Wednesday there is an earlier session due to early release in the public schools.

Monthly tutoring sessions will not be scheduled on any national holiday or on any scheduled day off listed on the Lake Washington School District (LWSD) calendar. In the instance of school being cancelled due to weather conditions and dangerous driving conditions, tutoring will be called off unless the road conditions improve by the end of the school day and the roads are safe to drive.

November 11 – Veterans Day

November 25 – Half day

November 26 – Thanksgiving Vacation

December 21-Jan 1 – Winter Break

January 18 – MLK Jr. Day

February 11-12 Mid-Winter Break

February 15 – Presidents Day

April 4-8 – Spring Break

May 30 – Memorial Day

LWSD calendar - http://www.lwsd.org/SiteCollectionDocuments/Global/2015-16-District-Sheet-Calendar.pdf

Tutoring sessions are billed at $48.00 per 60 minute session. September’s tuition is due on your child’s first day of tutoring, which will be the week of September 21st. For all other months, the Billing Invoice is sent home in your child’s folder on their last tutoring day of each month. I will look for your check in their folder when they return on their next class (1st class of each new month). For any referral you make, you will receive 10% off your next month’s tuition. The child you refer must register for a 60 minute tutoring session twice a week in order to receive the discount.

Invoice sent home for M/W students on: Payment is due on:

September 30 October 5

October 28 November 2

November 30 December 2

December 16 January 4

January 27 February 1

February 29 March 2

March 30 April 11

April 27 May 2

Invoice sent home for T/Th students on: Payment is due on:

September 29 October 1

October 29 November 3

November 24 December 1

December 17 January 5

January 28 February 2

February 25 March 1

March 31 April 12

April 28 May 3